



# **Privacy Policy Information - Participants**

- 1. Name of the responsible person
  - KST Institut GmbH Feriendorfstr. 1 34308 Bad Emstal Germany Phone: 05624 921 0 Email: info@kasseler-stottertherapie.de Website: kasseler-stottertherapie.de

# 2. Privacy advocate

Felix Schweinebraten Schweinebraten IT Phone: 0561 350 295 09 Email: datenschutz@schweinebraten.it Website: schweinebraten.it

# 3. Which personal data is collected?

To carry out the therapy, we need the name, address, date of birth, telephone number, email address, bank details, health data, speech samples, videos, therapy data and reports that are necessary for the therapy.

We would like to point out that data transmission over the Internet (e.g., when communicating via email) can have security gaps. Complete protection of data from access by third parties is not possible.

# 4. Purpose and legal basis

We process your data on the basis of the EU General Data Protection Regulation (GDPR), the German Federal Data Protection Act (BDSG), and all other data protection laws relevant to us.

We collect and store your data for the purpose of carrying out and managing the therapy (consultation and treatment), billing services with statutory and private health insurances, billing private services, scientific evaluation/data collection, and providing necessary information.

KST has an obligation to maintain treatment documentation (§ 630f para. 1 German Civil Code). Legal obligations or the consent of the data subject exist in the event of providing information, and the treatment contract with KST or the consent of the data subject exists in the event of data collection. The processing of health data is based in particular on Art. 9 para. 2 lit. h) GDPR.

# 5. Recipients of personal data

The data is only passed on to third parties if KST has the authorization or obligation under applicable law. Authorization for the transfer of personal data also exists if third parties process the data on our behalf.



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If KST does not carry out business activities itself (e.g., by using the platform Freach, the video tool of Vitero GmbH or the therapy software Flunatic.Web necessary for therapy, participant support, payment processing via the German Computing Center), but rather has other companies carry out these activities and they are connected to the processing of data, KST has contractually obliged the affected companies to use the data only for the purposes permitted by KST.

KST provides names, email addresses, telephone numbers, videos, and treatment reports in a secure form to the respective treating therapists for preparation and implementation of the therapy. Freelance therapists commissioned by KST were obligated to comply with the EU GDPR before the assignment was granted.

If you are in default with a payment, KST reserves the right to transfer the data to a lawyer to enforce the claim as a legitimate interest.

## 6. Third-party collection according to Art. 14 GDPR

When speech therapists, ENT doctors, pediatric audiologists, and other healthcare professionals take over treatment, the relevant diagnostic records, reports, etc. for the treatment are requested from the respective healthcare providers and sent to the respective healthcare providers after receiving the participant's consent.

## 7. Public Relations

The work of the KST is occasionally reported in press, radio, and television. The work of the KST is additionally supported and accompanied by marketing measures. As part of this, the KST posts on social media at irregular intervals.

Personal data is only posted or disclosed here if you have previously been informed in writing and have consented.

#### 8. Recipients/ Categories of recipients of your data

Health insurance companies, statutory billing offices, reimbursement agencies, other healthcare professionals, authorities, courts, universities for research purposes, and treating therapists receive your data exclusively after your consent by signing this data protection declaration or due to legal obligations from the KST.

#### 9. Recipients in third countries

There is no disclosure of data to third countries.

## 10. Duration of storage

The duration of the storage of your data is based on legal retention periods. According to §10 para. 3 of the Professional Code for Physicians in Hessen, the retention period for patient records is 10 years, unless there is a longer retention obligation under statutory provisions. The period begins with the completion of your treatment. The period regulated in the professional code is a minimum period.



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Provided bank details will be deleted after revocation of the direct debit authorization, successful payment of the course fee, or for continuous direct debit mandates 36 months after the last use.

The data of the KST may be stored for evaluation purposes for a longer period.

### 11. Your rights

You have the right to obtain information about the personal data stored in the KST in accordance with Art. 15 EU GDPR. Incorrect data can be corrected or supplemented in accordance with Art. 16 EU GDPR.

Deletion or blocking of data can be requested in accordance with Art. 17 or 18 EU GDPR. For treatment documentation, only blocking, not deletion, is possible due to retention obligations.

You have the right to object to the storage of your data in accordance with Art. 21 EU GDPR. However, without the storage of your data, participation in therapy is not possible. You have the right to data portability in accordance with Art. 20 EU GDPR, i.e. to receive the data stored in the KST in a machine-readable format and to transfer it to another controller designated by you.

## 12. Right to revoke consent

If the processing of data is not based on contractual or legal grounds but on the basis of consent of the data subject, this can be revoked at any time with effect for the future by means of an informal declaration to the KST.

#### 13. Right to lodge a complaint with a supervisory authority

Every person affected by data processing has the right to lodge a complaint with a supervisory authority in accordance with Art. 77 EU GDPR if he/she considers that the processing violates data protection law.

For Hessen, please contact the: Hessischen Beauftragten für Datenschutz und Informationsfreiheit Postfach 3163 65021 Wiesbaden Germany